

# Ahmad Alammar

Riyadh, Saudi Arabia

Phone - 0557685820

E: ahmmad.asec@gmail.com

## Education:

### **MSc, Project Management**

Manchester Metropolitan University, Manchester, UK, 2017

### **Bachelor of Public administration**

King Abdul-Aziz University, Jeddah, Saudi Arabia, 2014

## Experience:

**Program Manager** - 05/2024– till now.

### **Confidential, Riyadh**

- Create various project plans, ensuring the highest quality of all projects, preparing project schedules, and managing all resources.
- Define project stages, objectives, and associated costs for each stage.
- Manage and develop operational performance and quality excellence for projects by guiding and following.
- Make effective decisions when presented with multiple options for how to progress with the project.
- Perform quality control on the project throughout development to maintain expected standards.
- Prepare and submit reports on the progress and status of the project.

**Senior Projects Manager** - 06/2021 – 05/24

### **Naseej, Riyadh**

- Oversight of current and upcoming projects, liaising between key stakeholders to ensure timely delivery of projects.
- Act as a point of contact between Project Managers and C-Suite for reporting on the progress of projects.
- Responsibility for Profit & Loss and Risk Management.
- Strategic alignment of projects within the company's objectives.

**Senior Projects Manager**- 01/2021 –02-2022

### **Almetrek Holding, Riyadh**

- Lead and guide project management teams in planning and organizing divisional and organizational projects for their respective Division.
- Direct and control projects to ensure that project cycles are completed, and parameters (cost budget, timelines, scope, and quality) are met, monitored, and in line with the required quality and standards.
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**Project Manager** - 08/2018 – 10/2020

### **Al Washim Poultry, Riyadh**

- Follow daily operations relating to the job to ensure work continuity.
- Contribute to preparing timely and accurate reports that concern the line of work to meet the requirements, objectives, and standards.
- Ensure the satisfaction of both internal and external customers by addressing their needs in a courteous and timely manner.

**Business Owner** - 09/2009 to 02/2015

### **Alammar Telecom, Riyadh**

- Oversee daily operations of the business organization.
- Ensure the creation and implementation of a strategy designed to grow the business.
- Coordinate the development of key performance goals for functions and direct reports.
- Engage in key or targeted customer activities.

**Project Supervisor** - 09/2007 to 09/2009

### **Arab Security, Dammam**

- Coordinate internal resources and third parties/vendors for the flawless execution of projects.
- Ensure that all projects are delivered on-time, within scope and within budget.
- Develop a detailed project plan to monitor and track progress
- Manage the relationship with the client and all stakeholders

**Sales Representative - 2001 to 2007**

***Dar Aletejahat, Riyadh***

- Serves customers by selling products and meeting customer needs.
- Adjusts content of sales presentations by studying the type of sales outlet or trade factor.
- Submits orders by referring to price lists and product literature.

**Courses**

- The future leadership program.
- Project Cost Management.
- Culture of telework.
- PMP.
- Risk management.

**Skills**

- Project planning.
- Governance.
- Planning and Organization.
- Risk Management.
- Leadership and Team Management.
- Problem-solving and Decision-making.
- Project Management Tools.
- Problem solving.
- Risk analysis.